

# 412RECORD OF PROCEEDINGS 412

Minutes of Clermont Northeastern Board of Education

Regular Meeting

Held in the Board of Education Office July 17, 2008

The Clermont Northeastern Board of Education met in Regular Session on July 17, 2008 at the Board Office. The meeting was called to order by President Mrs. Spencer at 7:00 p.m. All in attendance said the pledge to the flag.

## ROLL CALL

Board Members Present: Mrs. Spencer, Mrs. Huxel, Mrs. Mummert, Mr. Freeman, Mr. Hoerth.

Absent: None.

## ADOPTION OF THE AGENDA

Board Member Mr. Hoerth moved and Board Member Mrs. Huxel seconded that the Board adopt the agenda as presented with the insertion of an Executive Session before Old Business.

213.08 VOTE: All yeas.

## PUBLIC PARTICIPATION:

None tonight.

## MOMENT OF EXCELLENCE

The Citizens for CNE Committee was recognized tonight. They are the dedicated group of citizens that are and will be running the election activities for the proposed new High School. Glenn Neely and Grady Reed are co-chairs. Gina Galvin and Kristi Wolfe are the co-treasurers. They will be having a Grass Roots Organizational Meeting at 7:00 July 30 at the Elementary School.

Board Member Mr. Hoerth moved and Board Member Mrs. Huxel seconded that the agenda be amended to move the Executive Session after Old Business.

214.08 VOTE: All yeas.

## OLD BUSINESS

Maintenance Director John Cooper gave an update on the District's Jarrod's Law inspection by the Clermont County Health Department and the items the District is addressing during the summer. Mr. Cooper also touched on the Duke Energy Consumption Audit and the items we are addressing this summer to save energy. Mr. Cooper stated in some areas, the two reports are contradictory. One requests to minimize outside air mixture while the other requires more outside air mixture because of high CO2 levels. We are installing ventilators and relief vents in hallways. We are reducing lights. We are reducing the number of microwaves and refrigerators in the District. We are installing vents in the restrooms. Roof maintenance has been addressed. Torn and ripped carpet has been addressed. Playground equipment and cushioning material has been addressed. Building security issues are being worked on. We have addressed some air conditioning issues. We have adopted an asbestos plan. We need to adopt a no idling policy and post signs. We have adopted a chemical policy. We have adopted a pest management policy. We have MSDS sheets in all classrooms. Mr. Cooper concluded by stating this will now become a yearly inspection by the Board of Health. Board Member Mrs. Huxel stated many of the ways to conserve energy are reliant on human action, like closing doors and turning off lights. Mr. Cooper stated Duke wants an air tight building but this will increase the CO2 levels and Jarrods Law will write this up as a violation. Mrs. Huxel stated we need to develop a habit sheet instructing people to turn off lights, close doors and windows, and train our staff to be more energy efficient. Mr. Cooper stated one of the big energy uses occurs when the gym lights are left on for 12-18 hours a day. Mrs. Huxel stated we need to hold people accountable. Mr. Cooper stated we need to have coaches turn off gym lights when practices are finished. Practices should be scheduled at more efficient times. Mrs. Huxel stated we need to find a way and do it. Board President Mrs. Spencer said that would be up to the Superintendent and Building Principals to implement. Mrs. Spencer asked that a corrective action plan be developed for energy conservation by staff members. The issues list was reviewed and discussed.

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Board Member Mr. Hoerth moved and Board Member Mrs. Huxel seconded that the Board adjourn to Executive Session to discuss the hiring of personnel. Time 7:25 p.m.

215.08 VOTE: All yeas.

The Board reconvened at 8:17 p.m.

## NEW BUSINESS

Board Member Mr. Hoerth presented a series of graphs he developed charting the history of State Report Card test results for Clermont Northeastern. General discussion and analysis took place. Board Member Mrs. Mummert presented a handout from Great Oaks. Board President Mrs. Spencer presented a handout on grant information. Board President Mrs. Spencer stated the architect advised the Board to take a stance for the election on the disposition of the Elementary School. General Board discussion took place. Costs to maintain and operate the building were discussed. The deficiencies mentioned in the campaign literature were discussed. Board Member Mr. Freeman moved and Board Member Mrs. Huxel seconded that the Clermont Northeastern Board of Education would not support the tearing down of the Owensville Elementary School if the bond levy is successful. Concurrently, the Board recognizes the fact the building can no longer be used for K-12 instruction per state guidelines and as a condition of receiving state assistance.

216.08 VOTE: All yeas.

The next topic was the acreage rented by CNEAA. Board Member Mr. Freeman stated he felt we are obligated to furnish them athletic fields. He stated we should assist them in obtaining new fields. General discussion ensued. Superintendent Mr. Leist stated they are currently using 30 acres with a haphazard layout. He stated that with proper planning and field layout, he felt they could operate with less acreage. Board Member Mr. Freeman moved and Board Member Mrs. Huxel seconded that the Board work with CNEAA to pursue options of relocating any athletic fields that may be lost in the event of a building project.

217.08 VOTE: All yeas.

Superintendent Mr. Leist stated this Sunday is the Clermont County Fair Parade. He stated his father has offered his team of Belgian Horses and a wagon for the Board to ride in the parade in to kick off the bond issue campaign. Mr. Leist stated campaign banners can be placed on the sides of the wagon for the parade and then placed at the fairgrounds for the week's activities. General discussion ensued.

The Board discussed financial assistance for the bond issue. Board Member Mrs. Huxel moved and Board Member Mrs. Mummert seconded that the Board Members donate one month's pay, \$80 each, for a total of \$400 to the Citizens for CNE to help offset election expenses.

218.08 VOTE: All yeas.

The election consultant, Deidre Flagg, has advised the Board they need to send a letter to all the households that receive the District newsletter and inform them of the need for a new building and the decision to place an issue on the November ballot.

The Gifted Program was discussed. Superintendent Mr. Leist stated having a specific gifted coordinator is not a financially affordable option. He stated one teacher at each grade level, 2<sup>nd</sup> grade thru 6<sup>th</sup> grade, will become gifted certified. We will increase the identification of gifted children. The Clermont County ESC has a computerized blackboard program for teachers. Students can converse between districts. The County has established the curriculum. We will be doubling the number of students served. We will have at least 2 field trips for gifted students. Elementary Principal Mr. Smith is looking for a room in his building for the County to set up a computer lab for gifted usage. Board Member Mr. Hoerth asked who generates who is gifted? Mr. Leist stated there are three tests used to identify gifted students. Mr. Leist stated he would like to expand gifted services to 7<sup>th</sup> and 8<sup>th</sup> grade

in the future. Treasurer Mr. Switzer stated that at the High School we will be increasing the number of AP courses offered and we have the PSEO program. Board President Mrs.

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Spencer asked Mr. Leist to send the Board an e-mail with duty assignments and re-assignments for the administrators. Board Member Mrs. Huxel stated she wanted to see an organizational chart. Board President Mrs. Spencer stated that at the last meeting, Mr. Leist wanted each Board Member to serve on a committee for the levy. She stated these assignments would take place at the Grass Roots Committee Meeting on July 30.

### TREASURER'S RECOMMENDATIONS

Board Member Mr. Freeman moved and Board Member Mrs. Huxel seconded that the Board bundle and approve the Treasurer's Recommendations tonight.

219.08 VOTE: All yeas.

The Board adopted the *Resolution Determining to Proceed with the Bond Issue* as presented.

220.08 Approved by consent.

The Board accepted the recommendation from the State Auditor to contract with Balestra & Associates CPA to perform the annual state audit for the period FY 2008-2012.

221.08 Approved by consent.

The Board set the Treasurer's salary equivalent to \$87,790.00 - Director, Step 2, per the Administrator's Salary Schedule.

222.09 Approved by consent.

The Board appointed President Patti Spencer as delegate and Cindy Huxel as alternate delegate for the OSBA Capital Conference November 9 to November 12.

223.08 Approved by consent.

### SUPERINTENDENT'S RECOMMENDATIONS-PERSONNEL

Board Member Mr. Freeman moved and Board Member Mrs. Huxel seconded that the Board bundle and approve the Superintendent's Recommendations-Personnel tonight.

224.08 VOTE: All yeas.

The Board accepted the resignation of Lauren Hastings, Middle School Intervention Specialist, effective at the conclusion of the 2007-2008 contract year.

225.08 Approved by consent.

The Board accepted the resignation of Kristen Wilcox, Middle School teacher, effective at the conclusion of the 2007-2008 contract year.

226.08 Approved by consent.

The Board accepted the resignation of Kristen Herrold, Middle School Intervention Specialist, effective at the conclusion of the 2007-2008 contract year.

227.08 Approved by consent.

The Board accepted the resignation of Katherine Green, Middle/High School Music teacher, effective at the conclusion of the 2007-2008 contract year.

228.08 Approved by consent.

The Board employed Dee Volante as high school family and consumer science teacher on a three-year contract effective 2008-2009 through 2010-2011.

229.08 Approved by consent.

The Board approved Misty Goetz as Student Senate advisor for the 2008-2009 school year to be paid a stipend of \$1,000.00.

230.08 Approved by consent.

The Board approved the following elementary school teachers as instructional leaders for the 2008-2009 school year at a salary of \$2,500.00 per instructional leader:

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231.08 Kathy Westphal Charleen Spahr Cindi Berding Susan Putnam  
Approved by consent.

232.08 The Board approved Jan Kessler as the High Schools That Work coordinator for the 2008-2009 school year to be paid a stipend of \$2,000.00 from High Schools That Work funds.  
Approved by consent.

233.08 The Board approved Chris Moore as Drama advisor for the 2008-2009 school year to be paid \$1,125.00.  
Approved by consent.

234.08 The Board approved Jason Kreimer and Ashley Kozlowski as prom sponsors for the 2008-2009 school year to be paid \$1,125.00 each.  
Approved by consent.

235.08 The Board employed Lauren Grant as High School Agricultural Science teacher on a one-year limited contract, Bachelors Degree-150 Hours, Step 0, at a salary of \$32,614.00 for the 2008-2009 school year contingent upon a successful records check.  
Approved by consent.

236.08 The Board granted Lauren Grant thirty (30) days extended service to fulfill duties associated with Agricultural Science position for the 2008-2009 school year to be the per diem rate based on Bachelors Degree-150 Hours, Step 0.  
Approved by consent.

237.08 The Board employed Donna Hacker as Middle School teacher on a one-year limited contract, Bachelors Degree-150 Hours, Step 3, at a salary of \$37,160.00 for the 2008-2009 school year.  
Approved by consent.

238.08 The Board employed Elizabeth Ramsey as Middle School Intervention Specialist on a one-year limited contract, Masters Degree, Step 3, at a salary of \$39,597.00 for the 2008-2009 school year contingent upon receipt of official transcripts and a successful background check.  
Approved by consent.

239.08 The Board employed Tracy Barnickle as Middle School teacher on a one-year limited contract, Bachelors Degree, Step 0, at a salary of \$31,245.00 for the 2008-2009 school year contingent upon receipt of official transcripts and a successful FBI background check.  
Approved by consent.

The Board approved the following supplemental positions for the 2008-2009 school year:

240.08	Chris Schultz	Girls Varsity Tennis	\$1,874.00
	Charlie Carpenter	Assistant Varsity Football	\$3,125.00

Approved by consent.

241.08 The Board approved Fred Schmidt as a volunteer coach for middle school football.  
Approved by consent.

242.08 SUPERINTENDENT'S RECOMMENDATIONS-OTHER  
Board Member Mr. Freeman moved and Board Member Mrs. Mummert seconded that the Board bundle and approve the Superintendent's Recommendations-Other tonight.  
VOTE: All yeas.

The Board accepted a donation of \$1,136.35 from Lifetouch National School Studios for use by the ECEC.

243.08 Approved by consent.

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The Board approved the ECEC 2008-2009 student handbook as presented.

244.08 Approved by consent.

The Board adopted the resolution to accept the Master Plan for the Ohio School Facilities Commission Expedited Local Partnership Plan as presented.

245.08 Approved by consent.

The Board adopted the Resolution of Intent Expedited Local Partnership Program ½ Mill Maintenance Requirement as presented.

246.08 Approved by consent.

### EXECUTIVE SESSION

Board Member Mr. Freeman moved and Board Member Mrs. Mummert seconded that the Board adjourn to Executive Session for the purposes of Evaluating the Superintendent. Time 9:07 p.m.

247.08 VOTE: All yeas.

Board Member Mr. Freeman left ill at 9:20 p.m.

The Board reconvened at 11:05 p.m.

### ADJOURNMENT

Board Member Mrs. Huxel moved and Board Member Mrs. Mummert seconded that the Regular Meeting of the Clermont Northeastern Board of Education be adjourned. Time 11:08 p.m.

248.08 VOTE: All yeas.

Attest: \_\_\_\_\_  
Treasurer Board President